



**LSGA Monthly Meeting**  
**Date: March 22<sup>nd</sup>, 2014**

**In Attendance:** Erik & Marg Niemonen, Bill Hampton, Kathy Schwarz, Sandy Wilson, Loretta Golby, Lewis Davies, Faye Cox, Pat McNeill, Liz Allen, Louise Lacqua, William LeFeuvre, Jake & Shirley Braat, Sherry Zarowny, Megan Groves, Bea Jovanozzo

Meeting Minutes taken by Megan Groves (LSGA Secretary)

**1- Review and Approve Minutes from Previous Meeting**

William moved to adopt, seconded by Kathy

**2- Welcome to New Members and Quick Introductions:**

Welcome to new member Sherri Zarowny

**3- LSGA Executive Reports:**

Treasurer: Sandy

- We are currently -\$386 based on fixed amount we have committed for year, so need to figure out how to bring in extra \$386
- Current bank balance \$2779.95
- Have reconfigured the bank account, got a refund of \$20 and are now paying \$4/mo for service charges (as non-profit) vs. \$9/mo.

Monthly Financial Report

Bank signing authority changes -- mainly two signatures on all bank documents instead of only one that has been in place since probably the beginning of time (for LSGA...).

Debit machine for our use at sales functions. CIBC is looking into this.

LSGA Bank Account details will be available online for Executive Members to see.

a. Vice-President (William):

- Update on liability insurance: Found an insurer who can offer \$2million liability with \$1000 deductible is \$165/show
  - ?Do the potters carry insurance? Can we group up with them. Loretta to inquire
- Update on Raffle information: regulations must be that raffle either over or under \$10,001. Need to know what we are going to raffle, how much we are going to try and raise, colour of tickets, printing costs etc. The price of the item and other costs are not included in the \$10,000.

- Kathy is looking into casinos as well, likely 3-6 months before we hear back re: application approval and 3 years until we would get a spot (if approved.)  
Because of length of time in getting license approved, looking at getting raffle organized for Fall Sale

- What to raffle? Jake suggested a half of beef
- Need to figure out numbers, etc. William to go get forms next week
- Faye has a niece who is a butcher in Pincher Creek, will look into this.
- Pat will also look into her connection who is one step away from being certified organic
- Liz reminded group of past project where people made flowers from the different provinces and everybody did a different flower. This would also be a good raffle opportunity
- Loretta suggested doing beef for this fall and glass piece for the next year as this (glass) will take time!

Update on Group Order (William): From [glassplaceonline.com](http://glassplaceonline.com) - Glass that costs \$6.59/sq ft we pay \$3.81. If we have enough people order then we can ship for much cheaper. First order has already arrived at William's house. Next order: May 24th (bring list to May meeting)

b. Vice-President (Kathy):

We have 4 new members this month! One was a stained glass student, three are from the fused glass class

Quirk Magazine article by Kathy published featuring LSGA.

- Copies available at Save-On Foods, Umami

Makers Space: Bill went to Makers Space at library last Saturday. There were 200 librarians there from Chinook region. He reported lots of interest, passed out almost all of the info sheets and about 15 membership applications

Update on Classes / Membership: fusing class has ended. Issues with pottery shelves (not smooth), very deep kilns (hard to put things in!), costs of firing (\$70/firing initially, then \$40, then at this time they didn't charge us for firing but they do want to charge us for firing for future classes). Possibility of purchasing glass-specific shelves in the future. Kathy wound up firing majority of items in her personal kiln. Is running a stained glass class next (class full and has a waitlist)

c. President (Erik):

Grant form completed and signed! Had initially completed wrong form but is now on the right form and Loretta will put the document in the mail today. Thank you to Loretta and grant team for all of your work on this!

Address change form for Government Documents: Docs are still reportedly being sent to Brenda in Warner. Loretta proposed that we get address changed to Jones Roofing so that it works no matter who is on executive. Kathy seconded the motion, all in favour and no opposed.

Mailing Address for LSGA: PO Box? Someone's home? Jones Roofing?

Banking: change to two signatures needed on cheques. 3 names -- Sandy, Loretta or Erik: Loretta and Sandy tried to get this changed but need Erik there as well for this process. They will coordinate the three of them to go to the bank. After further discussion, Pat moved that we have four names available to sign (Erik, Sandy, Loretta, Kathy) with the 2 signatures. Jake seconded the motion, all in favour. They will coordinate a time when all four of them can go to the bank.

Elections in October. Who will be on the 2014 - 2015 LSGA Executive? Erik reports that he will not be running for President. Loretta suggested that at our May meeting we go through all of the roles & responsibilities of the executive so that people can make informed decisions.

**4- Last Meetings Action Item update:**

Update on Summer BBQ - Megan: June 21st confirmed as date for bbq. Time TBD closer to the date.

Meeting Location – Megan has booked Save On Foods North from now until June: Kathy moved that we continue to meet at this location rather than Jones until the end of 2014. Faye seconded, all in favour. Megan to book Save-On for meeting location until Dec 2014.

Changes in Accounting Procedures - Loretta/Sandy: covered above. Loretta has receipt books for Sandy and Kathy

Liability Form - Rosalie unable to attend but she will put together a liability waiver. A work in progress for the next meeting

Members List - Loretta/Kathy: Loretta brought the members list that she submitted with grant form. Please let Loretta know the year you joined and make any corrections to your info as needed.

- Everybody's dues are due at end of September. For the May meeting we will have a discussion about how to work around people joining late, etc re: fees. Liz reported that there is some info re: this in bylaws so we may need to amend as needed.

Update on Financial Audit & Grant - Loretta/Sandy: all covered above

## **5- New Business**

Exhibitions opportunities are available at CASA. Deadline for submission to get some space is May first. Are we interested? - Kathy:

- This is more involved than just a show - would be working with curator, have a theme, etc. Members are interested, Kathy will pursue further information.
- Picture Butte also has a small gallery. Bill currently exhibiting there (Jan-April)
- Bill reported that there will be an article in the Sunny South News in this coming week or two re: glass that came about as a result of his exhibit in the Picture Butte Gallery
- Liz reported that Coaldale and Gem of the West may have exhibit opportunities and that at the Farmers Market there is a Community Table that is free for not-for-profits
- Allied Arts Council table. \$45/table/day for Farmers Markets. This may be a good way to get our name out if we did a couple of times over the summer (likely won't make much \$ but good to get our name out!) Kathy proposed a small committee: Bill and Kathy will work on this.

Spring Sale - Loretta/Kathy

- Loretta brought and reviewed sign-up form for spring sale so we can divide up duties. For anyone who signs up as Prime (primary contact) on the form, Loretta will have a meeting at her house (50 Fairmont Park Ln S) on 12-Apr-2014 at 10am

## **6- Other items requiring attention now**

Other business: William brought up that we had talked about having a Member Swap table at each meeting that people can swap materials, etc. Members, please feel free to bring items to swap at meetings!

50/50:

## **7- Show & Tell**

- Kathy brought photos of her current students' work
- William brought his large fused piece of Crowsnest Mountain

**8- Next Meeting: Saturday April 26 at 10 AM at Save-On Foods North**